



Rāwhiti School

MINUTES OF THE MEETING OF THE RĀWHITI SCHOOL BOARD ON MONDAY 20TH MAY 2024 AT 6.00PM

PRESENT: Liz Weir (Principal), Cheryl Lineham, Helen Hogarth, Tim Scott, Jess Poff, Briar Thompson, Thomas Parata, Jody Hohaia O'Sullivan

APOLOGIES: None

ATTENDANCE: Kim Allen (Minute secretary)

1. KARAKIA

2. CONFLICT OF INTEREST

Tim Scott in matters relating to landscaping.

3. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Liz

That the minutes of the Rāwhiti School Board meeting held on Monday 25th March 2024 be accepted as a true and correct record of that meeting. **Carried**

Matters Arising

- The Code of Conduct document completed.
- Pool research ongoing.
- Satellite phone was taken on the tramp.
- A parent info night was held prior to the Y5/6 camp.
- The architects responded that the Ministry would send OMB examples.

4. CORRESPONDENCE OUT:

- Notification to TOA Architects re Board preference for location of new building
- Three trespass notices
- Response to MOE re directed student

CORRESPONDENCE IN:

- 2023 Banked staffing balance from MOE
- MOE asking to consider a directed student
- Apology letters from LJ Elmers and A Elmers

5. PRINCIPAL'S REPORT

As per the previously circulated report which was taken as read and accepted.

Motion: Moved Liz

That the 2025 school dates be set as January 30th to December 17th 2025, allowing for one Teacher Only Day to be scheduled. **Carried**

The fresh air system throughout the school monitors the CO² levels and when they get to certain levels pull fresh air in. The system in the library has not been working correctly for a while and it has been ascertained that there is a faulty control. The amount to fix is \$3500+GST. It's not part of EdPro repairs and maintenance, however if the invoices they have paid investigating/fixing the fresh air system plus the cost of the library fix gets to \$5,000, the Ministry will fund.

Motion: Moved Liz

That the Board approve the cost of \$3500 + GST to repair the faulty control on the library fresh air system. **Carried**

6. SPECIAL ISSUES

Strategic Targets - Student Achievement

Junior students are completing their Better Start Literacy reading programme but when they move to the Year 4-6 studio, it's hard to know which reading group they slot into. The first target group is looking at 22 Year 4 students still on a decodable text programme or the colour wheel.

The second target group are 19 students in Ata Hapara that for no obvious reason are not making any progress. Rawhiti is involved in a pilot scheme Student Achievement Function (SAF). The SAF person, Elizabeth Johnson, will be working with Jasmine, and then Jasmine will teach the team during CRT. They will have 3 week goals instead of long term goals.

Strategic Goals Review

In 2025 Rawhiti School will be 10 years old so a celebration is being planned. There is going to be a Science Fair at the end of the term and the Board members could have conversations with the community around what strategic goals they think are important.

Liz handed out a sheet with suggested questions they could ask the community at the Science Fair. It was suggested maybe a sub-group be formed to get the survey out to parents and to do the face-to-face engagement at the Science Fair. Liz will work on a concept for the 10th anniversary celebrations for discussion at the first meeting in Term 4.

Mid-year Function

Getting a Teppanyaki cook in to the school for a dinner will be investigated by Briar. Possibly sumo suits to keep in with the Japanese theme. Looking at around 5-7 August or 27th June.

7. PUBLIC EXCLUDED SESSION

Moved from the Chair that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Standdowns and suspensions	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Accidents		
Personnel		

The Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting closed at 7.30pm

Confirmed  Date: 24th June 2024
PRESIDING MEMBER

ACTION	PERSON
10 year concept plan for first T4 meeting	Liz
Teppanyaki options and save the date to staff	Briar

