



## Rāwhiti School

### MINUTES OF THE MEETING OF THE RĀWHITI SCHOOL BOARD ON MONDAY 9TH DECEMBER 2024 AT 5.30PM

- PRESENT:** Cheryl Lineham, Helen Hogarth, Tim Scott, Jess Poff, Briar Thompson, Thomas Parata, Jody Hohaia O’Sullivan, Liz Weir
- APOLOGIES:** None
- ATTENDANCE:** Kim Allen (Minute secretary)

#### 1. KARAKIA

#### 2. CONFLICT OF INTEREST

Tim Scott in matters relating to landscaping.

#### 3. MINUTES OF THE PREVIOUS MEETING

**Motion: Moved Cheryl**

*That the minutes of the Rāwhiti School Board meeting held on Monday 4th November 2024 be accepted as a true and correct record of that meeting.*

**Carried**

#### Matters Arising

- Quote for the pool has been received and shared with the Board

#### 4. CORRESPONDENCE OUT:

- None to report

#### CORRESPONDENCE IN:

- 2x letters responding to parent rep vacancies
- Audit fee proposal from BDO
- Quote for pool surround from GSC Concrete
- 3x expressions of interest for parent rep vacancies

## 5. PRINCIPAL'S REPORT

As per the previously circulated report which was taken as read and accepted.

**Motion:** The BoT approved the risk management for the Year 8 Dunedin trip via email on November 6th.

**Motion:** That the board approves the EOTC Event Proposal for the 2025 Year 5&6 camp to Waipara. **Carried**

**Motion:** That the Board approved funding for the swimming pool plant room refurbishment and replacement of the filtration system (\$129,867 gst excl) and an automatic chemical controller (\$11,702 excl gst) by email on November 12th 2024.

### Property

The Ministry are paying for the full roof to be replaced next year including the entire lighting system. The roof needs to be consented, then a stage will be completed each school holiday break.

## 6. SPECIAL ISSUES

### IT and Furniture Funding

Elizabeth presented a proposal for library furniture and IT equipment for 2025.

**Motion: Moved Presiding Member**

*That the Board approves \$11,337.14 excl GST for library furniture and \$72,561.79 excl GST for IT purchases.*

**Carried**

### 2025 Budget Approval

It was discussed that Elizabeth could possibly add an amount within the budget for the ipads/chromebooks if they are expected to be upgraded each year.

**Motion: Moved Presiding Member**

*That the 2025 budget be approved.*

**Carried**

### Strategic Goals Summary

As per the previously circulated strategic goals document which was taken as read and accepted and Liz expanded with discussions on some of the goals.

### Whole School Data

As per the previously circulated reports which were taken as read and accepted. Liz explained the data reporting is changing in 2025 because the government are setting new levels. Liz noted one of the reports was incorrectly headed "Reading" but it should say "Writing".

**2025 Board Meeting Dates**

Everyone confirmed Monday nights were still the preferred night. Liz will work out the dates and email them to the Board members.

**7. PUBLIC EXCLUDED SESSION**

Moved from the Chair that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Stand downs and suspensions	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Personnel		
EdPro		
Other issues		

The Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting closed at 7.00pm

Confirmed  Date: 24th February 2025  
 PRESIDING MEMBER

ACTION	PERSON
Talk with accountant about possibly adding ipads/chromebook upgrade to the budget	Liz
Amend heading from "Reading" to "Writing" on one of the whole data reports	Liz

